Utica Nebraska

Village Board of Trustees

September 11, 2023 Regular Meeting

The Village Board of Trustees met in regular session on September 11, 2023 at 7:18 pm at the Utica Auditorium. Notice of this meeting was given in advance by posting in three designated places and advance notification of the trustees by delivery. Roll call was answered by Trustees Swanson, Powell, Micek, Olson and Ramsey.

The Chairperson stated that the Open Meetings Act is located on the back wall for review. Moved by Powell, seconded by Olson to approve consent agenda (includes agenda, minutes, Treasurer's report, Keno report, Sheriff's log, and payment of claims). RCV: Ayes: Powell, Olson, Micek, Ramsey & Swanson. Nays: None Abstain: Micek 6A. Carried.

Fire Dept. Report Firefighters appreciation banquet is Saturday. Motion Powell, seconded by Micek to approve new firefighter Jared Dana. RCV: Ayes: Powell, Micek, Ramsey, Olson, & Swanson. Nays: None Abstain: None. Carried.

Sheriff Report: Was examined by the board. Deputy Grantski reported a number of dollied down trailers in town.

Zoning Inspector Report: No new permits. Some projects have been started without permits, to be followed up with these.

Chair Report: Reports for Board try to set an example and water lawns on the suggested schedule. He also reported that we're working on properties that need cleaning up.

Park Report: Attached and made a part hereof. Motion Olson, seconded by Ramsey to authorize the use of the Parks & Recreation Board's new logo. RCV: Ayes: Olson, Ramsey, Powell & Swanson. Nays: Micek Abstain: None. Carried.

Senior Center: Attached and made a part hereof. TNT is no longer making meals for the Senior Center. Diane is working with Seward Pac N Save's deli to get the meals.

Maintenance Report: Attached and made a part hereof.

Clerk Report: Attached and made a part hereof. Motion Powell, seconded by Olson to approve Village being a part of Commercial Club Trunk or Treat. RCV: Ayes: Powell, Olson, Ramsey, Micek & Swanson. Nays: None Abstain: None. Carried. Motion Powell, seconded by Micek to approve opening a savings account for Ballfield contributions. RCV: Ayes: Powell, Micek, Olson, Ramsey & Swanson. Nays: None Abstain: None. Carried.

Treasurer's Report: Attached and made a part hereof.

Keno Report: Attached and made a part hereof.

Motion Powell, seconded by Olson to accept all of the reports. RCV: Ayes: Powell, Olson, Micek, Ramsey, & Swanson. Nays: None Abstain: None. Carried.

New Business:

1) Jonathan Jank & Matt Howe spoke on behalf of Seward County Chamber & Development Partnership. Motion Powell, seconded by Micek to enter into a Partnership Agreement with SCCDP. RCV: Ayes: Powell, Micek, Ramsey, Olson, & Swanson. Nays: None Abstain: None.

- Carried. Motion Powell, seconded by Micek to approve the Funding Agreement with SCCDP. RCV: Ayes: Powell, Micek, Olson, Ramsey & Swanson. Nays: None Abstain: None. Carried.
- Motion Olson, seconded by Powell to approve renewal of liquor licenses for Utica Lanes and TNT Bar & Grill. RCV: Ayes: Olson, Powell, Ramsey, Micek & Swanson. Nays: None Abstain: None. Carried.
- 3) Discussed that upkeep of alleys is the residents responsibility. They should be pruning bushes and trees that can cause problems.
- 4) Motion Powell, seconded by Micek that the Clerk should be appointed as the Power of Attorney for grain sales at Central Valley Ag. RCV: Ayes: Powell, Micek, Ramsey, Olson, & Swanson. Nays: None Abstain: None. Carried.
- 5) Motion Powell, seconded by Micek to table discussion of meters and meter reading equipment until next meeting. RCV: Ayes: Powell, Micek, Olson, Ramsey. & Swanson. Nays: None Abstain: None. Carried.
- 6) Motion Powell, seconded by Olson to hire Zachary Crouch at \$25.50/hour to start training to fill the position of the retiring maintenance employee. RCV: Ayes: Powell, Olson, Micek, Ramsey, & Swanson. Nays: None Abstain: None. Carried.
- 7) Discussed unpaid Grant invoice.
- 8) Motion Powell, seconded by Micek to approve Olsson Master Work Order for SCADA. RCV: Ayes: Powell, Micek, Olson, Ramsey, & Swanson. Nays: None Abstain: None. Carried.
- 9) Discussed dogs barking at 6:00 am and during the day. Clerk to check the noise ordinance if there are times of day listed.
- 10) Shamrock Cable's insurance has accepted liability. When all invoices are submitted, they will issue a check to the Village.

11)

- A) Motion Powell, seconded by Micek to approve resolution 2023-12 to set final property tax request. RCV: Ayes: Powell, Micek, Ramsey, Olson, & Swanson. Nays: None Abstain: None. Carried.
- B) Motion Olson, seconded by Powell to approve 1% increase of restricted funds authority. RCV: Ayes: Olson, Powell, Micek, Ramsey, & Swanson. Nays: None Abstain: None. Carried.
- C) Motion Powell, seconded by Micek to approve 2023-2024 budget. RCV: Ayes: Powell, Micek, Ramsey, Olson, & Swanson. Nays: None Abstain: None. Carried.

Sharon Powell asked to attend the Leagues Annual Conference September 28-29. Motion Micek, seconded by Olson to send Powell to the conference. RCV: Ayes: Micek, Olson, Ramsey & Swanson. Nays: None Abstain: Powell Carried.

Motion Powell, seconded by Micek to adjourn at 8:43pm. . RCV: Ayes: Powell, Micek, Ramsey, Olson, & Swanson. Nays: None Abstain: None. Carried.

Next meeting will be October 2, 2023, at 7:00 pm at the Utica Auditorium.

Claims: NE. Dept of Environment, fees 150; Solheim Law Firm, 82.50; NE dept of revenue, sales tax, 800.56; Norris Public Power, services 8299.14; TNT Grill, meals 806; John Deere Financial, equipment 436.82; Seward County Sheriff, services 504; Verizon, services 366.06, phones 482.66; Mierau & Co, services 110; Mid-American, supplies 2032; Quadient Finance, postage 360.37; Black Hills Energy, services 367.90; NE Public Health, services 33; Pac N Save, meals 474, food 32.12; Centennial Market, supplies 194.99; Dollar General, supplies 18.12; Amazon, supplies 178.64; Walmart, supplies 362.77; US Postal Service, postage 5.01; City Slickers, meal 10; Northern Tool, equipment 369.98; Windstream,

services 1240.65; D Wiemer, mileage 53.71; D Lurz, mileage 32.75, supplies 7.50; Eco Water Systems, supplies 44; JR's Bobcat, services 1200; Volzke Corp., sand 14; League of Risk Management, insurance 71848; B Robinson, services 3000; Blackburn Mfg Co, supplies 241.28; Heiman Fire Equip., Equipment 17039.75; Advanced Office Automation, services 61.96; Central Valley Ag, fuel 2028.45; Great Plains Pest Management, services 295; Kopchos, services 354; Utica Parts, supplies 29.21; Wages 18837.25; Benefits, 2009.85; Taxes 4396.54.

Submitted by Rita Maier Clerk/Treasurer

Utica, Nebraska Parks & Pool Board Meeting Minutes For August 20, 2023 @ 6:30pm in the Village of Utica Auditorium

Public notice of this meeting was given in advance and posted by the village clerk and advance notice was given to the park and pool board via email.

Roll call was answered by: Autumn Walford, Megan Outhet, Tori Gierhan, Kenna Kucera, Danae Stuhr and Diana Tomes.
Supervising Village Board member Don Olson.

The monthly meeting of the Utica Parks & Pool Board was called to order at 6;30 pm on August 20, 2023 in the Village Auditorium by Autumn Walford. The chair stated that the open meetings act is located on the back wall for review.

I. Approval of Agenda

Motion by Tori, second by Megan to accept the agenda. RCV: Autumn Walford, Megan Outhet, Tori Gierhan, Kenna Kucera, Danae Stuhr.. All Ayes

II. Review of Previous Minutes

Motion by Kenna, second by Tori, to accept the minutes from the July board meeting. RCV: Autumn Walford, Megan Outhet, Tori Gierhan, Kenna Kucera, Danae Stuhr. . All Ayes

III. Consideration of Public Comments

\There were no public comments made at the July board meeting.

IV. Consideration of Old Business

Finalized the plans for concessions for the Tim Gierhan memorial softball tournament on September 3rd.

V. Consideration of New Business

- Discussion was had about confirmation from community members willing to be on the Fundraising Committee for the pool.
 - O Committed: Shelbi Clonce, Lacey Naber, Kellen Hohman, Holly Borchers, Keshia Ford, Shauna Rodine, Nikki Klanecky.
 - Others have until September 1st to confirm

- Discussion was had about possible funding for the upcoming pool project as well as final wants for the pool design
- Megan made a motion to italics the \$2,000 set aside for postage and \$5,000 to lanprynasun to be used for future pool planning. Second by Tori.
 - RCV: Autumn Walford, Kenna Kucera, Tori Gierhan, Megan Outhet, Danae Stuhr. All ayes.
- Tori motioned to contact Bronson Gierhan to create and Utica Park and Pool logo to be used for future events, fundraising, etc. and to spend \$200 in doing so. Danae second. RCV: Autumn Walford, Megan Outhet, Tori Gierhan, Kenna Kucera, and Danae Stuhr. All Ayes.

Next meeting will be held on September 17, 2023 @ 6:30, in the village auditorium.

The agenda will be emailed to board by Autumn Walford and posted with public announcement of meeting by Village Clerk.

Meeting was adjourned @ PM 8:20 by Autumn Walford

Minutes submitted by: Kenna Kucera and Autumn Walford

Minutes to be approved by: The Village of Utica Board of Trustees

UTICA AGING SERVICES COMMISSION Aug. 9, 2023 @ 12:30 p.m. at the Utica Senior Center

PRESENT: Karon Rodgers, (Chairperson), Sandi Swanson, Jim Swanson, Becky Sandman, Jody Wiemer, Ken Baack, Linda Springer, Don Rut, Pat Koch, & Diane Lurz (manager)

ABSENT: Ron Erks

Karon called the meeting to order at 12:33 p.m.

Minutes of the July meeting were e-mailed to members prior to the meeting. Linda Springer was added to the members present at the July meeting. A motion to approve the minutes was made by Sandi and seconded by Don. Motion passed.

July Manager's Report presented by Diane Lurz (manager):

- Open 8 days in July
- 221 congregate approved meals
- 29 "to go" meals that qualify as HDM congregate meals
- 1 "to go" meal non-approved as HDM
- 1 Senior Center meal non-approved (eat-in guest under 60)
- 252 total meals
- 128 Exercise hours (9 people)
- 192 Social hours (45 people)
- 110+ newsletters were distributed
- 10 Blood pressure checks
- 3 Rentals in July (0 rentals are planned for August. 1 Sept. rental)
- 88 Volunteer hours provided (averaging 8 per meal day)
- Diane presented a nutrition lesson July 7th about savvy shopping.
- July programs included an interview with John and Barb Rhodes, Left-Center-Right game, Wheel of Fortune game, Blood Clots and Traveling, Corn Hole Bean Bag Toss, open for cards & visiting and BINGO with Carla from Kinship Pointe.
- The July 9th Potato Bake was attended by 225 people. A total of \$2,584 was raised after expenses. We had 14 volunteers preparing the potatoes on July 8th. On Sunday, July 9th, we had over 30 volunteers for the meal prep, serving, and clean up. 26 salads and 22 desserts were donated.

- Diane and Lyle attended the Utica Days planning meeting on July 6th and also the Village Board meeting on July 10th.
- Utica Heritage Days activities on July 29th included COFFEE and CARDS from 8:30-11:00 a.m. 8 people played cards on this rainy morning. 147 people attended the LUNCH (Pork burger or hot dog meal) frin 11:00-1:00, and a video about the North Platte Canteen replaced the scheduled presentation by Joyce Schriner that needed to be cancelled due to health issues. Approximately 35 people attended this presentation.
 After expenses, \$1,043.03 was raised.
- July 11th, Diane was interviewed by Ashley Connell with a law firm doing an assessment for Seward County regarding the Aging Partners benefits to our Senior Center and others in Seward County. This was to help determine the renewal of the contract with Aging Partners.
- A water leak around the pipes (through the roof) for the south furnaces has been reported to Dylan. He notified Spencer Cluse to resolve the problem.
 When it rains, the water comes down the outside of the pipes and dripping on the floor next to or on the floor drain. No damage at this time.
- Kathy Ruzicka spoke with Diane about Tai Chi and Exercise Band sessions on Thursday mornings in September.
- Thank you to Linda Springer for making 32+ bean bags for the corn hole boards.

FINANCIAL REPORT

Expenses	Paid	in	link	,.
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-Meals Purchased TNT	\$1,716.00
-Payroll Wages (cleaning)	80.81
-Payroll Taxes	13.38
-Activities	26.31
-Raw Food	144.80
-Repairs/Maintenance	8.58
-Supplies/Kitchen	79.54
-Supplies/printing	70.20
Expense Total	\$ 2,139.62
	-Payroll Wages (cleaning) -Payroll Taxes -Activities -Raw Food -Repairs/Maintenance -Supplies/Kitchen -Supplies/printing

Income deposited in July:

-Meal Contributions	1,415.00
-Fundraiser Donations	4,088.00 (Potato Bake, Utica Days +\$2)
-USDA reimbursement	142.80
-Memorials	50.00 (Edwin Duer memorial)
- Income total	\$5,695.80

Rita reported the ending balance in the Village Account on July 31, 2023
 \$ 20,978.88 in the Village Revolving Fund

738.23 Debit Card

+ 15,806.35 Gift Trust/Savings Account (Memorials)

\$ 37,523.46

\$ 67,400.13 in the Gift Trust (CD) account \$104,923.59

Linda made a motion to accept the Manager's Report and Financial Report. Becky seconded the motion. Motion passed.

OLD BUSINESS:

1. Thank you Pat, Jim & Sandi

Appreciation to Jim, Sandi, and Pat for putting rubber mulch and rocks under the Senior Center sign.

2. Utica Days 2023

Thanks to Pat's Thrivent Action Team Grant worth \$250.

Thanks to Byron for grilling.

Thanks to Ron Erks for the sound bar for the TV.

Thanks to Diane for the North Plate canteen movie.

Thanks to Lyle and Diane for their extra time cleaning.

Thanks to all who volunteered food and services.

We raised \$1,043.03

We decided to plan on 150 people for next year.

We decided not to have a rental the night before a function such as a potato bake or Heritage Days meal.

3. Jana Hughes visit

This was informative and educational.

4. Chairs with Arm Rests

Diane will look into getting these.

5. <u>Bill Giffin Bicycle Across America Presentation/Sunday Night Sundaes</u>
August 20th at 4:00 will be the presentation. Jody will order 100
brats from the Cordova Locker. Byron will grill them. Sandi will supply onions. We have strawberries. Linda will order 100 buns, ketchup, mustard, relish, chips, 5 gallons ice cream, plates, cups, and spoons.

Jerry & Linda Springer received a Thrivent Action Team grant to help cover the expenses.

6. Joyce's Utica Presentation

Joyce would like to do her presentation about Utica's early days on a Sunday night at a later date.

NEW BUSINESS:

1. Aging Partners Monitoring Visit

This will take place on August 11th. Diane provided a copy of the checklist.

- 2. Thursday, Sept. 21 at 1 P.m. Aging Partners Area wide Meeting
 This will take place at the Utica Senior Center. Board members are
 encouraged to attend.
- 3. <u>Possibility of "Antique Road Show" with Linda Underwood</u>
 Jody will talk to Linda Underwood about scheduling a day in September or
 October where guests bring in old items and Linda will give estimates of their value.

4. Future Meals at the Senior Center

Options were discussed regarding the possible changes in our meal provider.

- -Tiffany continues using the TNT kitchen until the business is sold.
- -Tiffany continues cooking meals but uses the Sr. Center kitchen.
- -New owners of TNT (once it is purchased) may cook meals
- -Possibly contact Chez Bubba in Goehner
- -Possibly contact Brian Tomes at Hunter's Lounge No changes at this time.

5. Pat Kirkpatrick Surgery

Pat will be gone for 6 to 8 weeks due to surgery. Diane, Karon, and Lyle will do cleaning as needed. Others may help.

MARK YOUR CALENDARS:

August 11...Aging Partners Yearly Monitoring Visit in morning August 17...Food Bank 3-4 p.m.
August 20...Bill Giffin Presentation at 4 p.m. Brat meal/ Sundaes September 21...Aging Partners Area Wide Meeting 1 p.m.
September 21...Food Bank 3-4 p.m.

Becky made a motion to adjourn the meeting. Linda seconded the motion. Motion passed. The meeting was adjourned at 1:25 pm.

The next meeting is scheduled for Wednesday, **Sept. 13th, 2023 at 12:30 at the Utica Senior Center**.

Respectfully Submitted,

Jody Wiemer, Secretary

September 11, 2023 Board Meeting Maintenance Report

- Street repairs to take place week of 9-11.
- South ball field was over seeded, will be watered regularly to establish grass back.
- New street lights for 8th street were installed and are working well.
- Johnson Service completed first phase of sewer cleaning and camera work. Discuss
- WTP computer/SCADA issues. (Sign contract with Olson)
- Cell phones were upgraded, seem to be working much better.
- Swimming pool was emptied and equipment was taken down, we will work on winterization now.
- JD 544 loader is having issues with the brakes, Murphy equipment will be out to repair.
- Reschedule street sweeper demo.
- Discuss A/C at fire dept.

Action Items:

CLERK'S REPORT

September 11, 2023

21 disconnect letters sent. 16 Owners & 5 renters. 7 Door hangers 0 disconnects

- 1) Fall newsletter
- 2) Seward county emergency operations plan.
 - A) Okay to update trustees & phone numbers.
- 3) Seward County GOP forms
- 4) Approve Trunk or Treat.
- 5) Phone bill
- 6) Open savings for ballfield
- 7) Client Appreciation BBQ with Olsson in GI
- 8) Concerns

Utica Keno July, 2023

Gross Sales	100.00%	\$3,654.00
Prizes (Payouts)	67.9294%	\$2,482.14
Operator Commission Add'l Amt. owed oper	14.0000%	<u>\$511.56</u> \$0.00
City Share	<u>17.6875%</u>	<u>\$646.30</u>
Uncollected Winnings	0.3831%	\$14.00
State+Uncoll.+City Total to city		<u>\$660.30</u>
To RESERVE FUND> Amount avail in reserve	\$0.00 \$0.00	
A THOUSE A VAIL IN 10301 VC	Ψ0.00	
Amt. prev owed oper amt.paid back this month	\$0.00 \$0.00	
Amt. now owed operator	\$0.00 \$0.00	

Village of Utica Profit & Loss August 2023



Aug 23 Ordinary Income/Expense Income General Income 387.50 **Compost Sales** 2.634.50 **Bank Interest** 5,509.68 **County Treasurer** 1,049.29 **County Treasurer-Bond** Franchise payments 26.54 660.30 Keno Proceeds 10.00 Licenses- Liquor, tobacco & dog Miscellaneous Income 818.26 14,731.65 Sales Tax revenue 142.00 **Zoning Permits** 25,969.72 **Total General Income** Pool Income-City 8.41 Admisssions Lessons-Private -60.00 -51.59 **Total Pool Income-City** Pool Income-Board 23.00 Concessions 340.00 Donation 363.00 Total Pool Income-Board Senior Center Income 463.00 Fundraising - donations 1,210.05 **Meal Contributions** 200.00 Rental fees State/Federal 1,500.00 3,373.05 **Total Senior Center Income** Sewer Income 190.00 Late Fee 100.00 Tap Fee-S 8,214.00 **Sewer Sales** 8,504.00 **Total Sewer Income** Water Income 190.00 Late Fee 400.00 Tap Fee-W 20.00 Shut off 40.00 Start up 1,333.50 Water-Commercial 23,597.93 **Water Sales** 25,581.43 **Total Water Income** Streets Income 4,217.50 Sales Tax revenue 11,252.53 State Highway Allocation 15,470.03 **Total Streets Income** 79,209.64 **Total Income** 79,209.64 **Gross Profit** Expense General 4,595.00 **Dues & Fees** 504.00 Law Enforcement 10.00 Education 2,302.50 Hail damage repairs 246.00 Office Supplies

Village of Utica Profit & Loss

August 2023

	Aug 23
Postage Professional Services Publishing / Printing Utilities	55.01 240.50 58.15 392.86
Auditorium Utilities	83.86
Total Auditorium	83.86
Library Utilities	131.62
Total Library	131.62
Senior Center-City paid Payroll Payroll taxes Profession Services Repairs & Maint. Utilities	1,503.17 806.27 143.00 0.00 484.49
Total Senior Center-City paid	2,936.93
General - Other	-1,347.45
Total General Payroll	10,208.98
Employee Benefits Payroll Taxes Payroll Wages	2,466.91 8,513.63 22,108.39
Total Payroll	33,088.93
City Fire Dept Professional Services Utilities	48.00 706.94
Total City Fire Dept	754.94
Rural Fire District Equipment Purchase Fuel	560.00 23.94
Total Rural Fire District	583.94
Park-City Equipment Improvements & Equipment Mower Loan Payment Payroll wages Professional Services Utilities	369.98 59.61 280.05 727.87 48.00 591.14
Total Park-City	2,076.65
Pool-City paid Chemicals Payroll Wages Supplies Repairs & Maintenance Utilities	2,437.15 7,466.63 695.00 21.00 1,413.20
Total Pool-City paid	12,032.98
Pool-Board paid Certifications Supplies	75.00 47.68
Total Pool-Board paid	122.68

Village of Utica Profit & Loss

August 2023

	Aug 23
Senior Center	
Activities	49.87
General Supplies/Printing	61.33
Meals purchased	1,592.50
Payroll Wages	109.66
Payroll Tax	18.18
Supplies/Kitchen	101.25
Raw Food	795.33
Repairs and maintanance	0.00
Total Senior Center	2,728.12
Sewer Dept	
Education & Licenses	150.00
Postage	100.00
Professional Services	711.30
Utilities	259.99
Work by others	6,225.00
Total Sewer Dept	7,446.29
Street Dept	
Automobile Expense	1,602.76
Equipment repair	299.66
Fuel	485.90
Office Supplies	24.97
Professional Services	48.00
Repairs and Maintenance	0.00
Supplies & Parts	459.75
Uniform-Dylan	0.00
Uniform-Rick	0.00
Utilities	2,217.76
Total Street Dept	5,138.80
Water Dept	474.25
Chemicals	471.25
Loan Payment	0.00
Interest paid on loan	0.00
Admin Fee on Ioan	0.00
Postage	100.00
Professional Services	318.00
Supplies & parts Utilities	2,483.11 2,063.18
Total Water Dept	5,435.54
Total Expense	79,617.85
Net Ordinary Income	-408.21
Net Income	-408.21