

Utica Nebraska

Village Board of Trustees

March 3, 2025 Regular Meeting

The Village Board of Trustees met in regular session on March 3, 2025 at 7:00 pm at the Utica Auditorium. Notice of this meeting was given in advance by posting in three designated places and advance notification of the trustees by delivery. Roll call was answered by Trustees Jim Swanson, Sharon Powell, Joshua Ramsey, Mckenzie Parr, and Nick Bloebaum.

The Pledge of Allegiance was recited.

The Chairperson stated that the Open Meetings Act is located on the back wall for review.

Moved by Powell, seconded by Ramsey to approve consent agenda (includes agenda, minutes, Treasurer's report, Sheriff's log, and payment of claims). RCV: Ayes: Powell, Ramsey, Parr, Bloebaum & Swanson. Nays: None Abstain: Bloebaum 5A. Carried.

Public Comments: None

Fire Dept. Report: Dept submitted application to be part of Seward County Gives, the funds will go for a multi extraction tool. Annual soup dinner will be March 16. The Rural Fire Board is still working on supplying funds for towns to purchase rolling stock on a rotation basis.

Sheriff Report: Was examined by the board.

Zoning Inspector Report: Has a couple of permits in progress.

Chair Report: Discussed with board if he should look into getting a City Administrator on a part-time basis or some other arrangement. The Board was in favor of moving forward with this.

Park Report: Attached and made a part hereof.

Senior Center: Attached and made a part hereof.

Maintenance Report: Attached and made a part hereof. He will check into using a company for selling some used equipment no longer needed.

Clerk Report: Attached and made a part hereof.

Treasurer's Report: Attached and made a part hereof.

Motion Ramsey, seconded by Powell to accept all of the reports. RCV: Ayes: Ramsey, Powell, Parr, Bloebaum & Swanson. Nays: None Abstain: None. Carried.

Tyler Toovey from Boy Scout troop 180 came before the board to ask permission to use the library in April. In order to earn their reading merit badge, they will be reading books to children who attend.

Motion Powell, seconded by Ramsey to allow troop 180 to use the library April 12 for their reading merit badge. RCV: Ayes: Powell, Ramsey, Bloebaum, Parr & Swanson. Nays: None Abstain: None. Carried.

Powell presented for Seward County Gives. They would like to have Daylight Donut come to each town during the week of Seward County Gives as an additional fund raiser for the participating organizations.

The committee asked for the Village to waive the Food Truck fee for this event. Motion Parr, seconded by Bloebaum to waive the fee and allow the Daylight Donut truck to be here. RCV: Ayes: Parr, Bloebaum, Ramsey & Swanson. Nays: None Abstain: Powell. Carried.

Unfinished Business:

- 1)** The board discussed longevity pay. Ramsey presented an idea based on his research. Ramsey and Parr will work on some ideas and pay scales and will present it at the April meeting.
- 2)** Swanson presented the building form he has been working on. Asked for any other suggestions. He will present it to some of the local builders for their thoughts.

New Business:

- 1) Motion Powell, seconded by Ramsey to approve renewal of liquor licenses to Bronco Spur and Centennial Market. RCV: Ayes: Powell, Ramsey, Bloebaum, Parr & Swanson. Nays: None Abstain: None. Carried.
- 2) Motion Ramsey, seconded by Powell to approve application for St. Patrick's special designation license. RCV: Ayes: Ramsey, Powell, Parr, Bloebaum, & Swanson. Nays: None Abstain: None. Carried.
- 3) Motion Powell, seconded by Bloebaum to accept appointment of Erica Smith and Alicia Rathje to the Park Board. RCV: Ayes: Powell, Bloebaum, Ramsey, Parr & Swanson. Nays: None Abstain: None. Carried.
- 4) Motion Powell, seconded by Bloebaum to approve up to \$500 towards the roll off for Utica Clean up day. RCV: Ayes: Powell, Bloebaum, Parr, Ramsey & Swanson. Nays: None Abstain: None. Carried.
- 5) Because we are so early in the month and not all claims have been received. Motion Powell, seconded by Parr to pay normal claims after approval by the Chairperson. RCV: Ayes: Powell, Parr, Ramsey, & Bloebaum Nays: None Abstain: Swanson. Carried.
- 6) The delinquent account was resolved today, so no action is needed.

Trustee Bloebaum asked the board to think about allowing 12 chickens instead of the 6 chicken limit now in force.

Motion Powell, seconded by Ramsey to adjourn at 8:21 pm. RCV: Ayes: Powell, Ramsey, Bloebaum, Parr & Swanson. Nays: None Abstain: None. Carried.

Next meeting will be April 7, 2025 at 7:00 pm at the Utica Auditorium.

Claims: Seward County Clerk. Fees 3; Mierau & Co, services 253; NE Dept of Revenue, tax 804.72, sales tax 724.98; IRS, tax 2729.29; First bank, payments 595.91; Lincoln Marriott, education 224; Steffes Motors, truck 25900; Norris Public Power, services 4890.60; Dollar Tree, activities 25.51, supplies 24.19; Runza, meals 116.22; University of NE, education 193; Blick, services 107; Google, services 16.99; League of NE municipalities, education 1161; Pizza Kitchen, education 12.06; Sonic Drive Inn, meal 19.64; 1 to 1 technologies, services 273.78; Great Plains Pest Management, services 220; Lincoln National Life, benefit 239.34; NE Dept of Environment, permits 80; Quadient, postage 300; Fehlhafers, supplies 39.96 postage 45.36; AT & T mobility, services 38.79; Amazon, supplies 448.65; D. Lurz, mileage 114.80; Zito, services 658.73; Colonial Life, benefit 96.82; Verizon, services 253.96; Black Hills Energy, services 1839.06; D. Wiemer, mileage 154; R. Maier, mileage 105; Z. Crouch, mileage 208.32; J. Ramsey, mileage 66.50; M. Parr, mileage 69.50; S. Powell, mileage 83; Seward County Sheriff, services 504; Walmart, supplies 212.43; Bel-Con Refuse, services 66; Pac N Save, meals 990; Body Basics, repairs 112.40; Aflac, benefit 179.86; Complete Computer Services, services 172; JR's Bobcat Service, services 3030.51; Nebraska Equipment, repairs 62.14; Midwest Service & Sales, repairs 324.80; Dinges Fire Company, gear 2214.87; Olsson, services 1278.79; Culligan of Columbus, supplies 115.25; NE Public Health, services 33; Mid-American Supply, supplies 1049.25; Municipal Supply, services 2233.73; Hach Company, repairs 1127.80; Kopchos, services 126.50; Century Business Products, serviced 100.84; Utica Parts & Service, supplies 11.30; Central Valley Ag, fuel 1137.35; Seward County Independent, services 128.91; E. Hinze, education 100; Utica Rescue, education 100; Centennial Market, supplies 82.24; League Assoc. of Risk Management, insurance 183.29; Solheim Law, services 1052.50; Empower, benefit 1443.35; TASC, benefit 531; Wages 18699.74.

Submitted by

Rita Maier

Clerk/Treasurer



Village of Utica, NE <uticanebraska1@gmail.com>

Parks and Pool Report for March 3rd meeting

1 message

McKenzie Dvorak <mckenzie.dvorak@outlook.com>
To: "Village of Utica, NE" <uticanebraska1@gmail.com>
Cc: "nbloebaum5@gmail.com" <nbloebaum5@gmail.com>

Wed, Feb 19, 2025 at 5:16 PM

Vote on Erica Smith being on the Parks and Pool Board *and Alicia Rathje.*

-Still needing 1 other if ~~she is~~ voted in
they are

Advertising for guards until March 10th and then will assess how many we have, etc.
-Around town, social media, Concordia College, Centennial, etc.

Signed up for the Seward County Gives for year 2025

*will participate in the ice cream social and picnic on the lawn

UTICA AGING SERVICES COMMISSON

Feb. 12, 2025

Notice of this meeting was given in advance by the Village Clerk's posting in three designated places, and advance notification of the committee by email. The Open Meetings Act is posted on the bulletin board near the back door.

PRESENT: Pat Koch (Chairperson), Diane Lurz (Manager), Ron Erks, Ken Baack, Jim Swanson, Jody Wiemer, Diane Steinhausen, Bob Brauer, Lyn Hemphill, Sandi Swanson and Becky Sandman

GUESTS: Lyle Lurz and Randy Steinhuesen

Pat opened the meeting at 12:30 pm. The minutes from the January meeting were discussed. With no additions or corrections, the minutes were approved on a motion by Ron. Sandi seconded the motion. Motion carried.

The January Manager's Report was given by Diane:

- The Center was open nine days in January.
- 245 congregate approved meals were served.
- 16 home delivered meals that qualified as home-delivered congregate meals were served.
- 11 to-go meals that qualified as congregate meals were served.
- 2 meals that were non-approved as congregate meals were served (eat-in guests under age 60).
- 274 total senior meals were served.
- 199 exercise units represented 28 people doing exercises. Exercise room use was 146 units and chair yoga was 53 units. This is an increase in usage.
- 11 blood pressure checks were done.
- 224 social units represent 40 people participating in games & activities.
- 100 or more newsletters with monthly menus & programs were distributed.
- 117 volunteer hours were provided at the Senior Center during regular meal days (an average of 7 volunteers per meal day).
- January activities were: "Corn Hole Bean Bag Toss"; "Name That Tune" with Sandi Swanson; "Wheel of Fortune"; "Craft" Valentine's Day Box"; and "BINGO"
- The nutrition lesson was "Tis the Season for Good Digestion"
- Chair Yoga Classes held 7 days in January.
- Lyle and Diane were not available to attend Village meetings in January.
- There was one rental in January. Two rentals are scheduled for February.
- The Shark Vac is well-liked by Pat Kirkpatrick. Lyle likes using the Shop Vac.
- The Life Pro Exercise Machine has arrived. It will be reimbursed by Dr. Roger Meyer and Betty Meyer.

FINANCIAL REPORT

<u>Income:</u>	Meal donations	\$ 1,790.00
	Fund-raising/donations	0.00
	Rental income	400.00
	USDA reimbursement payment	0.00
	CD/Savings interest	1.66
	Bank Account Interest	13.72
	State/Federal Payment	0.00
	Memorials	50.00
	Miscellaneous	<u>0.00</u>

January income \$ 2,255.38

<u>Expenses:</u>	Pac-N-Save, meals	\$1,062.00
	Runza Sandwiches for meal	0.00
	Raw Food	175.85
	Supplies-office/printer ink	34.67
	Supplies-kitchen	69.75
	Activities	22.11
	Mileage, pickup/deliver meals	114.63
	*Repairs/Maint.	162.34
	* New Equipment Purchased	3,063.19
	Office Equip. Expense (KIOSK FEE)	675.00
	Payroll wages (cleaning/maint.)	300.00
	Payroll taxes (cleaning/maint.)	22.95
	Utilities and trash p/u	<u>577.20</u>

January expenses \$6,279.69

*Repairs/Maintenance: \$134 Shark Vac \$28.34 Drain cover

*\$2,678 2nd half owed for dishwasher \$385.19 Life Pro Exercise Machine

Resulting in a Net Loss of **\$4,024.31**

Rita reported the ending balance in the Village's Account as of 1-31-25:

\$ 29,621.81	Village's Revolving Fund
991.98	Debit card account
<u>1,700.67</u>	Gift Trust/Aging Services account
\$ 32,314.46	
<u>71,558.15</u>	CD's
\$103,872.61	

Becky moved and Bob seconded a motion to approve the Manager's report. Motion carried.

OLD BUSINESS

- The handles have been installed by Lyle and Randy. THANK YOU!
- The 10 minute Life Pro Exercise Machine has been donated by Dr. Roger and Betty Meyer.
It being used for balance, Glutes, lymph, and core exercises.
- Potato Bake is scheduled for March 9th. A reminder that Daylight Savings Time begins that day. Sign-ups are going well.

NEW BUSINESS

1. Water Softener:
The softener works well. Culligan took over ownership of Eco Water. Due to a miscommunication, Culligan did not deliver salt. That has been resolved and the Sr. Center is now on their delivery schedule.
2. New Dishwasher:
Diane noticed rust on a weld. She took photos and is in communication with Lance to resolve this.
3. Aging Partners:
There is an all staff meeting on April 23rd from 9:30-3:15 in Seward. Diane Lurz will attend. Other board members may also attend.
4. October Potato Bake Date:
Due to a rental request for October 18th, discussion took place for setting the October Potato Bake date for OCTOBER 12, 2025. This is the second Sunday. Bob moved to set the date for October 12, 2023. Diane S. seconded the motion. Motion carried.
5. Blinds
Jody brought up that at Byron's recent rental, Diane requested that we not close the blinds because they were having issues. She closed them. Diane updated the board that the last time Dave Wagner came to repair them, he stated that he could no longer get parts for the blinds.
Following discussion, Pat and Diane S. will look into costs to replace the blinds and report at the next meeting.

No Public Comments

The next meeting will be **March 12, 2025 at 12:30** at the Senior Center.

A motion to adjourn was made by Diane S. and seconded by Sandi. Motion carried.
The meeting adjourned at 1:01 pm.

Respectfully submitted,
Jody Wiemer, Secretary.

March 3, 2025 Board Meeting Maintenance Report

- Old dump truck is being assessed for repairs. We will look to sell after that.
- Snow plows and buckets were all serviced and new bolt on edges were installed. Equipment was PM'd after snow removal.
- Motors and pumps at wells and treatment facility were greased and PM'd.
- Repairs were finished on the toilets at the senior center.
- Dylan's pesticide applicators license was renewed for the next cycle.
- We have been working to get the plans for the wading pool sent in and the new filter ordered.
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Action Items:

CLERK'S REPORT

March 3, 2025

22 disconnect letters sent. 12 Owners & 10 renters.
11 Door hangers, 0 Disconnects

- 1) Clerk's conference is March 19-21.
- 2) Possibly change meeting to 1st Monday after the 1st Wed.
- 3) Free Webinar. Revitalize those eyesore properties.
- 4) Code enforcer

	First Monday	Adjusted: Monday after 1st Wed.
Jan	6	6
Feb	3	10
Mar	3	10
Apr	7	7
May	5	12
June	2	9
July	7	7
Aug	4	11
Sept-Labor Day	1	8
Oct	6	6
Nov	3	10
Dec	1	8

Village of Utica
Profit & Loss
 February 2025

DRAFT

	<u>Feb 25</u>
Ordinary Income/Expense	
Income	
General Income	
Compost Sales	375.25
Bank Interest	1,552.59
County Treasurer	21,448.84
County Treasurer-Bond	5,496.86
Licenses- other, dog	55.00
Sales Tax Collection Fee	22.40
Sales Tax revenue	12,282.42
TIF pass through	595.91
Total General Income	<u>41,829.27</u>
Rural Fire District Income	
Bank Interest	69.17
Total Rural Fire District Income	<u>69.17</u>
Rural Fire Rescue	
Bank Interest	17.38
Total Rural Fire Rescue	<u>17.38</u>
Senior Center Income	
Bank Interest	12.56
Fundraising - donations	485.19
Meal Contributions	1,312.65
Miscellaneous	20.00
Rental fees	150.00
Total Senior Center Income	<u>1,980.40</u>
Sewer Income	
Late Fee	180.00
Sewer Sales	7,969.00
Total Sewer Income	<u>8,149.00</u>
Water Income	
Late Fee	180.00
Miscellaneous	1,851.65
Water-Commercial	1,151.89
Water Sales	15,028.66
Total Water Income	<u>18,212.20</u>
Streets Income	
County Motor Vehicle tax	2,404.11
Sales Tax revenue	2,029.75
State Highway Allocation	11,043.37
Total Streets Income	<u>15,477.23</u>
Total Income	<u>85,734.65</u>
Gross Profit	85,734.65
Expense	
General	
Bank & CC fees	9.00
Computer software & fees	274.77
Dues & Fees	123.00
Education	1,416.70
Insurance Expense	3,320.86
Law Enforcement	504.00
Office Supplies	166.80
Postage	80.99
Professional Services	5,336.00
Publishing / Printing	57.27

Village of Utica
Profit & Loss
 February 2025

	<u>Feb 25</u>
TIF pass-through	595.91
Utilities	258.28
Auditorium	
Supplies	0.00
Utilities	246.81
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Total Auditorium	246.81
Library	
Utilities	225.31
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Total Library	225.31
Senior Center-City paid	
Payroll	1,744.00
Payroll taxes	143.20
Profession Services	55.00
Repairs & Maint.	83.98
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Total Senior Center-City paid	2,026.18
General - Other	0.00
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Total General	14,641.88
Payroll-city paid	
457 matching Benefit	688.35
Employee Benefits	1,781.92
Payroll Federal Taxes	1,549.33
Payroll Wages	16,207.17
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Total Payroll-city paid	20,226.77
City Fire Dept	
Professional Services	33.00
Utilities	828.44
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Total City Fire Dept	861.44
Rural Rescue	
Fees	-30.00
Supplies	1,134.16
Education-Training	900.00
Hotspot	38.79
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Total Rural Rescue	2,042.95
Park-City	
Chemicals	0.00
Professional Services	33.00
Repairs and Maintenance	0.00
Utilities	242.00
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Total Park-City	275.00
Pool-City paid	
Repairs & Maintenance	0.00
Utilities	160.63
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Total Pool-City paid	160.63
Senior Center	
Activities	52.44
General Supplies/Printing	109.19
Meals purchased	1,712.22
Mileage	147.37
Payroll Wages	183.75
Payroll Tax	14.07
Supplies/Kitchen	100.59
Raw Food	156.10

Village of Utica
Profit & Loss
 February 2025

	<u>Feb 25</u>
Repairs and maintenance	192.50
Utilities	
Electric	150.00
Trash	66.00
Phone	103.64
Natural Gas	328.41
	<u>648.05</u>
Total Utilities	648.05
Total Senior Center	3,316.28
Sewer Dept	
Chemicals	804.75
Education & Licenses	0.00
Postage	161.99
Utilities	194.34
	<u>1,161.08</u>
Total Sewer Dept	1,161.08
Street Dept	
Automobile Expense	40.22
Equipment Purchase	28,400.00
Equipment repair	0.00
Fuel	128.32
Maintenance wage	6,664.90
Office Supplies	215.95
Professional Services	140.00
Repairs and Maintenance	1,384.85
Small Tools	0.00
Supplies & Parts	45.00
Utilities	1,934.53
	<u>38,953.77</u>
Total Street Dept	38,953.77
Water Dept	
Education & Licenses	0.00
Postage	161.99
Professional Services	82.00
Supplies & parts	288.50
Travel-Mileage	115.50
Utilities	2,897.08
	<u>3,545.07</u>
Total Water Dept	3,545.07
Total Expense	<u>85,184.87</u>
Net Ordinary Income	<u>549.78</u>
Net Income	<u><u>549.78</u></u>