

Utica Nebraska

Village Board of Trustees

September 8, 2025 Regular Meeting

The Village Board of Trustees met in regular session on September 8, 2025 at 7:38 pm at the Utica Auditorium. Notice of this meeting was given in advance by posting in three designated places and advance notification of the trustees by delivery. Chairperson Swanson called the meeting to order. Roll call was answered by Trustees Jim Swanson, Sharon Powell, Joshua Ramsey, McKenzie Parr, and Nick Bloebaum. A quorum was determined to be present.

The Pledge of Allegiance was recited.

The Chairperson stated that the Open Meetings Act is located on the back wall for review.

Moved by Powell, seconded by Parr to approve consent agenda (includes agenda, minutes, Treasurer's report, Sheriff's log, and payment of claims). RCV: Ayes: Powell, Parr, Bloebaum, Ramsey & Swanson. Nays: None Abstain: Bloebaum 5A & Powell on XXL Flooring claim. Carried.

Deputy Troy Schaefer addressed the assembly about his plans to run for County Sheriff in 2026. He outlined his plans if elected.

Jonathan Jank with Seward County Chamber and Development Partnership did his annual presentation. He requested our continued membership and funding.

Resident Trey Dubbs addressed the board about building a fence into public easement. Motion Powell, seconded by Ramsey to allow an easement permit if approved by the Village Attorney. RCV: Ayes: Powell, Ramsey, Parr, Bloebaum, & Swanson. Nays: None. Abstain: None. Carried.

Public Comments: None

Fire Dept. Report: They are having their annual banquet on 9/27, on Monday 9/15 Star Care helicopter will be landing in Utica, the dept. is still discussing allowing 18 year old to join, and Oct 5th will be dept.'s Pork BBQ.

Sheriff Report: Was examined by the board.

Zoning Inspector Report: Attached and made a part hereof.

Chair Report: None

Park Report: Attached and made a part hereof.

Senior Center: Attached and made a part hereof.

Maintenance Report: Attached and made a part hereof.

Clerk Report: Attached and made a part hereof.

Treasurer's Report: Attached and made a part hereof.

Trustees:

Motion Powell, seconded by Ramsey to accept all of the reports. RCV: Ayes: Powell, Ramsey, Bloebaum, Parr & Swanson. Nays: None. Abstain: None. Carried.

Unfinished Business:

#1) Discussed the current spending policy and the opinion of the attorney. Clerk will make changes to include boards with a budget to follow the same spending policy.

2) Motion Powell, seconded by Parr to have a display box made to hold the items that were in the Time Capsule for display and to give the plate to the oldest Utica resident as indicated on the item from the Time Capsule. RCV: Ayes: Powell, Parr, Ramsey, Bloebaum, & Swanson. Nays: None. Abstain: None. Carried.

3) Discussed several bids for different types of roofs to put on the auditorium. Motion Powell, seconded by Parr to enter into contract with Tillotson Enterprises to install a Foam & ISO system using Evercoat HT coating for \$65,650.00. RCV: Ayes: Powell, Parr, & Swanson. Nays: Ramsey & Bloebaum. Abstain: None. Carried. Motion Ramsey, seconded by Bloebaum to get an updated bid for Fire Hall roof for a short-term fix. RCV: Ayes: Ramsey, Bloebaum, Powell, Parr & Swanson. Nays: None. Abstain: None. Carried.

4) Discussed the voids that Terracon discovered under the swimming pool. Motion Powell, seconded by Ramsey to have Park & Rec. board to work with Terracon for the next best steps to follow. RCV: Ayes: Powell, Ramsey, Parr, Bloebaum, & Swanson. Nays: None. Abstain: None. Carried.

New Business:

1) Motion Powell, seconded by Ramsey to introduce and pass Resolution 2025-7 to set tax request as published. RCV: Ayes: Powell, Ramsey, Parr, Bloebaum, & Swanson. Nays: None. Abstain: None. Carried. Motion Ramsey, seconded by Parr to approve the budget for 2025-26. RCV: Ayes: Ramsey, Parr, Bloebaum, Powell & Swanson. Nays: None. Abstain: None. Carried.

2) Motion Ramsey, seconded by Powell to approve liquor license renewal for Utica Lanes. RCV: Ayes: Ramsey, Powell, Parr, Bloebaum, & Swanson. Nays: None. Abstain: None. Carried.

3) Motion Powell, seconded by Parr to support the Fire Dept. to go ahead and contract for the grass rig which will be covered by the Rural Fire Board for \$250,000. RCV: Ayes: Powell, Parr, Ramsey, Bloebaum, & Swanson. Nays: None. Abstain: None. Carried.

4) Motion Powell, seconded by Parr to schedule a training session with SOCS & different village department in regards to the Village website. RCV: Ayes: Powell, Parr, Bloebaum, Ramsey, & Swanson. Nays: None. Abstain: None. Carried.

5 & 6) To be included in future sidewalk/ street plans.

7) Discussed various nuisance properties. Bloebaum to check with Officer Cody Bailey about waiver schedules and whatever is needed to prosecute owners/residents. Clerk to check about clear line of site triangles with clerk's group.

8) Briefly discussed various lifeguard pay rates at different towns around us. Parr to see if towns would be interested in coordinating pay rates, so guards are not seeking employment elsewhere.

9) Motion Ramsey, seconded by Parr to introduce Resolution 2025-5 League Association of Risk Management 2025-26 renewal resolution. RCV: Ayes: Ramsey, Parr, Bloebaum, & Swanson. Nays: None. Abstain: Powell. Carried.

10) Motion Powell, seconded by Parr to introduce Resolution 2025-6 Municipal Annual Certification of Program Compliance to NE Board of Public Roads. RCV: Ayes: Powell, Parr, Ramsey, Bloebaum, & Swanson. Nays: None. Abstain: None. Carried.

11) Motion Powell, seconded by Ramsey to sign Membership agreement with Seward County Chamber & Development Partnership. RCV: Ayes: Powell, Ramsey, Bloebaum, Parr & Swanson. Nays: None. Abstain: None. Carried. Motion Powell, seconded by Ramsey to sign funding agreement with SCCDP. RCV: Ayes: Powell, Ramsey, Parr, Bloebaum, & Swanson. Nays: None. Abstain: None. Carried.

Motion Powell, seconded by Parr to adjourn at 10:10pm. RCV: Ayes: Powell, Parr, Bloebaum, Ramsey & Swanson. Nays: None. Abstain: None. Carried.

Next meeting will be October 6, 2025, at 7:00 pm at the Utica Auditorium.

Claim: L. Nolan, equipment 500; League of NE municipalities, dues 3619; Aqua-Chem, supplies 846.49; Pieper's Pottys, services 510; Olsson, services 1780.90; Nebraska.Gov, equipment 130; Aflac, benefit 269.79; NE Dept of Revenue, taxes 1313.25, sales tax 836.63; Menards, flooring, 6442.45, maintenance 179.13; J. Hemphill, equipment 50; First Bank of Utica, fee 9; Norris Public Power, services 5239.68; Spare Time Lounge, meals 242.19; Bronco Spur, meals 67.34, Humanities NE, activities 100; Tractor Supply, tools 279.98; Chances R, education 17.48; American Blinds, maintenance 210.14; Walmart, supplies 153.92; Amazon 125.11; Solheim Law Firm, services 300; Mid-American, supplies 424; Lincoln Winwater works, supplies 1006.34; E. Walmbold, certification 200; R. Maier, mileage 21; Blackburn Mfg. Co, supplies 264.57; Abecco, repairs 38.17; NE Public Health Environment, services 518; Kurita America, services 43515.93; A. Rathje, activities 500; 1 to 1 Technologies, services 273.78; Great Plains Pest Management, services 295; Kopchos, services 331.50; Mierau & Co, services 130; The Lincoln National Life, Benefits 239.34; Century Business Products, supplies 8.38; Centennial Market, supplies 387.07; Central Valley Ag, fuel 762.19; Utica Parts & Service, repairs 146.03; Quadient Finance, postage 450; Black Hills Energy, services, 446.27, Pac N Save, meals 1612; Culligan of Crete, equipment, 300; Bel-Con, services 300; Zito, services 659; Beaver Hardware, repairs 746.37; AT & T, services 38.79; Verizon, services 263.98; Seward County Sheriff, services 504; TASC, Benefits 703; Seward County Independent, services 25.91; Colonial Life, benefits 96.82; Iowa Pump Works, services 2000; Barco Municipal Products, supplies 69.90; XX Flooring, services 1948; JR's Water, Sewer & Septic, services 5980; Empower, benefits 1350.69; IRS. Withholding 3665.19; Wages 25581.87.

Submitted by

Rita Maier

Clerk/Treasurer

UTICA AGING SERVICES COMMISSON
August 13, 2025

Notice of this meeting was given in advance by the Village Clerk's posting in three designated places, and advance notification of the committee by email. The Open Meetings Act is posted on the bulletin board in the Senior Center.

PRESENT: Pat Koch (Chairperson), Cortney Williams (Manager), Jim Swanson, Jody Wiemer, Diane Steinhausen, Bob Brauer, Lyn Hemphill, Sandi Swanson, Becky Sandman, and Ken Baack

ABSENT: Ron Erks

GUESTS: Lyle Lurz and Randy Steinhausen

Pat opened the meeting at 12:30 pm.

The minutes from the July 9, 2025 meeting were discussed. Bob moved to accept the minutes as written. Sandi seconded the motion. Motion carried.

The July Manager's Report was given by Cortney:

- The Center was open 8 days in July.
- 230 congregate approved meals were served.
- 7 home delivered meals that qualified as home-delivered congregate meals were served.
- 17 to-go meals that qualified as congregate meals were served.
- 14 meals that were non-approved as congregate meals were served (eat-in guests under age 60).
- 0 to-go meals were non-approved as congregate (under age 60)
- 268 total senior meals were served.
- 186 exercise units represented 20 people doing exercises. Exercise room use was 157 units and chair yoga were 29 units.
- 12 blood pressure checks were reported.
- 240 social units represent 42 people participating in games & activities.
- 150 or more newsletters with monthly menus & programs were distributed.
- 101 volunteer hours were provided at the Senior Center during regular meal days (an average of 7 volunteers per meal day).
- July activities were: "Horse Racing Game", "Smoothies & Future activities Discussion", "Cornhole"; "Country Music with Ed Donnell"; "Beaded Garden Stakes craft"; and "BINGO".
- The nutrition lesson was "Hydration"
- Chair Yoga classes held on most Wednesday and Friday afternoons beginning at 12:00.
- Lyle attended the July Village Board Meeting.
- No rentals in July. Currently we have 1 May 2026 rental & 1 July 2026 rental.

- Cortney graciously opened the Senior Center on Saturday, August 9th for people from the Seward area that had lost power due to the windstorm. She reported that 7 people came to cool off and charge their phones. Snacks and drinks were available. The Senior Center was open 3 ½ hours.

FINANCIAL REPORT

<u>Income:</u>	Meal donations	\$ 1,504.00
	Fund-raising Potato bake profit	3,518.21
	Other donations	418.79
	Rental income	0.00
	t-shirt donations	0.00
	Museum donations	0.00
	USDA reimbursement payment	0.00
	CD/Savings interest	0.00
	Bank Account Interest	13.82
	State/Federal Payment	0.00
	Memorials (Pat Janes)	0.00
	Miscellaneous	<u>0.00</u>
	July income	<u>\$ 5,454.82</u>
<u>Expenses:</u>	Pac-N-Save, meals	\$1,670.50
	Runza (meal sandwiches)	128.45
	Raw Food	232.56
	Supplies-office/printer ink	379.10
	Supplies-kitchen	13.27
	Postage	0.00
	Activities	102.88
	Mileage, pickup/deliver meals	122.50
	New Purchases (Equipment) water softener	3,075.00
	Repairs/Maint. Water softener	69.84
	Payroll wages (cleaning/maint.)	240.00
	Payroll taxes (cleaning/maint.)	18.36
	Utilities and trash p/u	<u>538.37</u>
	July expenses	<u>\$6,590.83</u>

Resulting in a Net Loss of **\$1,136.01**

Rita reported the ending balance in the Village's Account as of 7-31-2025:

\$ 26,786.53	Village's Revolving Fund
701.80	Debit card account
<u>2,000.29</u>	Gift Trust/Aging Services account
\$ 29,488.62	

<u>72,929.44</u>	CD's
\$102,418.06	TOTAL ASSETS

Becky made a motion to accept the Manager's Report. Lyn seconded the motion. Motion carried.

OLD BUSINESS

1. Museum Update

Lyn and Jody reported on progress of rearranging items and gathering information about Betty Sampson who did a great deal of research on the history of Utica.

2. Report on Tuesday/Thursday mornings with coffee & cards

Cortney reported that these mornings are not busy yet.

3. York Health Fair-Booth Update

Cortney said there would be a \$10 fee for having a table at the October 9th health fair. She will keep us informed.

4. Flagpole & Flag with new pole quotes

-Sandi purchased a new flag from Wagner's in York.

-Bob had flag pole quotes ranging from \$1,400 to \$2,300.

-Ron Erks had a quote from the Seward Kiwanis for a new telescoping Pole. The installed cost of \$400 would be if a new base is not needed. The installed cost if a new base is needed would be \$440.

They recommend to fly the flag at 16 feet. The gauge diameter is to withstand 125 mph winds.

Following discussion, Bob made a motion to purchase the Kiwanis flagpole. Sandi seconded the motion. Motion carried.

NEW BUSINESS

1. Sunday Night Sundaes

Following a discussion about providing more social opportunities for Utica, Diane made a motion to have a Sunday Night Sundae event. Bob seconded the motion. Motion Carried. A committee consisting of Jody, Lyn and Sandi will plan this event for September.

2. Office Chair

Cortney's office chair is no longer functioning correctly. The board told her to get a new chair.

3. Renewing Bank CDs

CDs #388 & #389 will mature on 9-30-2025.

Following discussion, Jody and Bob will visit the bank to look for the best rate to renew the CDs. They will report back at the September meeting.

4. Current Status on Yearly Budget

The board agreed that the status looks good.

5. Senior Center Address/Phone Book

Cortney reported that several friends at the Senior Center would like to have a paper booklet listing phone numbers and addresses of friends at the Senior Center who would volunteer to have their information listed in the booklet. They like to send cards, and it is difficult to find address information. A discussion took place about making sure this information was not published online and also that it was voluntary.

The board felt this would be acceptable.

6. Time Capsule Items

Jim reported that some items were found in the Time Capsule in Seward that had been placed there 50 years ago. One item was a Utica Centennial plate. It had directions that it should be given to the oldest living Utica resident. There were other items such as a cap (moldy), papers, and copies of Burlington Red and the Utica Centennial booklet. No decision has been made what to do with all of the items.

Public Comments

Sandi mentioned maybe Cortney could explain that the Seward Public Transportation will transport Utica residents free of charge thanks to the Utica Lions Club.

Randy stated that the village is considering looking at a company to scan public documents to create a digital resource for accessing these documents. He suggested that with our limited space in the museum, that we might consider getting documents scanned and saved in a digital format. That could also be utilized to scan our minutes and documents for the Senior Center. We could get rid of paper documents. It was just a suggestion. The board will think about this idea.

Food Truck

The food truck will be at the parking lot across from the Fire Department from 2:00-3:00 pm on Thursday, August 21st.

The next meeting will be **September 10, 2025 at 12:30** at the Senior Center.

A motion to adjourn was made by Diane and seconded by Lyn. Motion carried. The meeting adjourned at 1:15 pm.

Respectfully submitted, Jody Wiemer (secretary)

Addendum:

Sunday Night Sundaes Committee Report

Free will Donation

- September 28, 2025 from 5:00-7:00 or until we run out
- Jody will apply for a \$250 Thrivent grant
- Pat will make pork n beans
- Pat will make homemade hot fudge topping.
- Sandi will furnish onions
- Sandi will furnish divided plates
- Jody will supply the frozen strawberries (5)
- serve water & coffee
- Cups/spoons & forks/ice cream cups are already at the Senior Center

- We will purchase: (As much as possible thru Utica Centennial Market)
 - 4 buckets of ice cream
 - 100 pork burgers (grilled by Byron & helpers)
 - 100 Best Choice hamb. Buns
 - 2 gallon pork n beans & ingredients
 - 2 bottles ketchup
 - 2 bottles mustard
 - 2 Relish
 - 6 large bags potato chips
 - 1 caramel topping
 - 1 chocolate topping

We will mention at the Senior Center that in the past, desserts have mysteriously arrived to go with the ice cream. If it works for board members to bring a dessert, that would be great. Thank you!

Also...Cortney will share the July Potato Bake information at our September meeting.

Thanks for all you do for our community!

...Jody Wiemer

September 8, 2025 Board Meeting Maintenance Report

- Village office was painted, floored, and put back with some much-needed improvements.
- Pool was emptied for the season, we will work on winterization soon.
- We received a few quotes for auditorium roofing project. (attached)
- Signage was ordered for parks to denote the parks names.
- We are waiting on quotes for electrical work to tennis court shelter.
- Flag pole was removed at the senior center, so new pole can be installed
- Markings on the tennis courts/basketball courts were repainted.
- Street patch was ordered; we hope to start in the next few weeks on patching holes and tarring seams.
- Leaking water service was repaired.
- Discuss Library

Zoning

- 465 Ohio St./Fence Permit/ Proceed
- Zima Subdivision Lot 5? / Permit received/ Advise with new information
- 790 Indiana St./ Fence Permit/ Proceed
- 350 Indiana/ Concrete Patio/ Proceed
- 301 Hwy 34/ Concrete slab extension/ Proceed
- 140 Bronco Circle/ New house
- 985 G Street / Front porch

CLERK'S REPORT

August 5, 2025

21 disconnect letters sent. 16 Owners & 5 renters.
5 Door hangers, 1 Disconnects

- 1) Thank you to the Maintenance Dept. for the office refresh.
Shane Shandera for the flooring install. A special thank you to Sharon Powell for her time unloading the office and then sorting and reorganizing stuff as it came back into the new set up. THANK YOU ALL!
- 2) In your packets is an invitation to SCCDP Progressive Dinner on September 25, 2025.

Village of Utica
Profit & Loss
August 2025

DRAFT

	Aug 25
Ordinary Income/Expense	
Income	
General Income	
Compost Sales	385.25
Bank Interest	2,048.18
County Treasurer	5,331.44
County Treasurer-Bond	1,348.57
Franchise payments	24,559.10
Licenses- other, dog	50.00
Sales Tax Collection Fee	26.01
Sales Tax revenue	9,026.54
Zoning Permits	114.00
Total General Income	42,889.09
Rural Fire District Income	
Training	6,237.18
Bank Interest	71.23
Grants	2,700.00
Total Rural Fire District Income	9,008.41
Rural Fire Rescue	
Transport	4,722.06
Bank Interest	23.42
Total Rural Fire Rescue	4,745.48
Park Income-City	
RV camp fee	10.00
Total Park Income-City	10.00
Pool Income-City	
Admisssions	128.98
Lessons-Private	815.00
Private Parties	200.00
Total Pool Income-City	1,143.98
Senior Center Income	
Bank Interest	12.18
Fundraising - donations	5.00
Meal Contributions	1,942.00
Total Senior Center Income	1,959.18
Sewer Income	
Late Fee	130.00
Sewer Sales	8,149.00
Total Sewer Income	8,279.00
Water Income	
Late Fee	130.00
Parts sold	494.63
Shut off	69.03
Start up	120.00
Water-Commercial	1,205.69
Water Sales	21,927.71
Total Water Income	23,947.06
Streets Income	
County Motor Vehicle tax	2,252.56
Sales Tax revenue	4,214.30
State Highway Allocation	10,713.50
Total Streets Income	17,180.36

10:41 AM
09/05/25
Cash Basis

Village of Utica
Profit & Loss
August 2025

	Aug 25
Total Income	109,162.56
Gross Profit	109,162.56
Expense	
General	
Bank & CC fees	9.00
Computer software & fees	2,233.16
Dues & Fees	3,619.00
Education	17.48
Equipment	680.00
Law Enforcement	504.00
Office Supplies	15.69
Postage	80.99
Professional Services	478.00
Publishing / Printing	47.27
Repairs & Maintenance	3,127.80
Utilities	323.24
Auditorium	
Repairs and Maintenance	326.94
Supplies	8.99
Total Auditorium	335.93
Library	
Payroll Wages	60.00
Repairs & Maintenance	4,191.51
Utilities	67.00
Total Library	4,318.51
Senior Center-City paid	
Payroll	2,574.00
Payroll taxes	193.54
Profession Services	55.00
Repairs & Maint.	0.00
Total Senior Center-City paid	2,822.54
Total General	18,612.61
Payroll-city paid	
457 matching Benefit	644.66
Employee Benefits	942.37
Payroll Federal Taxes	2,580.16
Payroll Wages	15,186.99
Total Payroll-city paid	19,354.18
City Fire Dept	
Insurance-Life	2,277.60
Professional Services	48.00
Utilities	401.61
Total City Fire Dept	2,727.21
Rural Fire District	
Equipment Purchase	40.00
Fuel	148.81
Total Rural Fire District	188.81
Rural Rescue	
Fuel	122.39
Fees	5.00
Education-Training	548.06
Hotspot	38.79
Total Rural Rescue	714.24

10:41 AM
09/05/25
Cash Basis

Village of Utica
Profit & Loss
August 2025

	Aug 25
Park-City	
Chemicals	0.00
Fuel	294.01
Improvements & Equipment	3,073.44
Payroll wages	282.27
Professional Services	558.00
Repairs and Maintenance	149.52
Supplies	0.00
Utilities	586.00
Total Park-City	4,943.24
Pool-City paid	
Chemicals	2,045.95
Payroll Wages	6,896.21
Supplies	232.00
Repairs & Maintenance	35.64
Utilities	1,068.54
Total Pool-City paid	10,278.34
Pool-Board paid	
Certifications	60.00
Supplies	80.50
Total Pool-Board paid	140.50
Senior Center	
Activities	173.84
Consulting fee	60.00
General Supplies/Printing	7.42
Meals purchased	1,869.53
Mileage	122.50
Office equipment expenses	245.00
Payroll Wages	266.25
Payroll Tax	20.37
Supplies/Kitchen	5.09
Raw Food	660.68
Repairs and maintenance	0.00
Utilities	
Electric	352.00
Trash	66.00
Phone	103.61
Natural Gas	0.61
Total Utilities	522.22
Total Senior Center	3,952.90
Sewer Dept	
Chemicals	1,413.85
Postage	161.99
Professional Services	882.10
Repairs and Maintenance	0.00
Utilities	174.31
Total Sewer Dept	2,632.25
Street Dept	
Automobile Expense	0.00
Equipment repair	368.83
Fuel	197.15
Maintenance wage	6,134.88
Office Supplies	0.00
Professional Services	257.10
Repairs and Maintenance	0.00
Sand/gravel	4,002.17
Small Tools	279.98
Supplies & Parts	633.02

10:41 AM
09/05/25
Cash Basis

Village of Utica
Profit & Loss
August 2025

	Aug 25
Uniform-Dylan	0.00
Uniform-Rick	0.00
Uniform-Zach	148.64
Utilities	1,542.69
Total Street Dept	13,564.46
Water Dept	
Chemicals	455.00
Postage	161.99
Professional Services	2,183.65
Supplies & parts	1.75
Utilities	1,890.61
Total Water Dept	4,693.00
Total Expense	81,801.74
Net Ordinary Income	27,360.82
Net Income	27,360.82